



RECORDS RETENTION AND DISPOSITION SCHEDULE

Family And Social Services Administration. Disability And Rehabilitative Services, Division of. Child

Agency: Family And Social Services Administration		Division: Disability And Rehabilitative Services, Division of	
ITEM NO.	RECORD SERIES	TITLE/DESCRIPTION <i>(This Retention Schedule is approved on a space-available basis)</i>	RETENTION PERIOD
1	2015-15	FIRST STEPS EARLY INTERVENTION Early Intervention Services are provided by the Infants and Toddlers with Disabilities Program, known as "First Steps" in Indiana, under 34 CFR 303 and IC 27-8-27. Records include documentation of family permission to share information, medical records and service plans. Disclosure of these records may be affected by 45 CFR 160 and 164.	DESTROY seven (7) years after termination from program.